



Guiding Questions for Transparency and Access in Research

Questions to consider when planning the project:

How will you clearly communicate to the general public what research is being done and why?

- How will you explain your role in the project in a way that is easily understood?
- What will you do to make sure that information about the project is easy for interested parties/ the general public to find?

How will you connect with interested parties to ensure they are kept up-to date about the project, have their questions answered and receive all the information they want?

How will you make this project more transparent and accessible to the communities or organizations directly involved in or impacted by the research?

Questions to consider when reporting findings:

How will you credit community members and other experts who have advised and collaborated on the project?

How will you share results with communities the research is about before releasing it to other interested parties or the general public, so that they have an opportunity to review the findings and voice any concerns or required changes?

What different activities and methods will you use to share your findings? (E.g., public talks, conferences, informal presentations, releases in local media, informational videos.)

What will you do to ensure that the final research report is presented in a way that is easy to read and easily accessible to the public, including those with low data literacy or those who experience barriers to access such as low vision or colour-blindness?

Is there a FAQ document in an easy-to-read format that covers the methods of data collection and analysis for the final published report or findings?

How will you provide any supplemental information that the public will need to know to fully understand the final report?

Is there anyone who was involved in the project who you promised to report back to? Who may miss the final report if you do not proactively reach out to them?